



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

FINANCE, PERSONNEL & SAFETY

Markesan City Hall

April 6, 2021

Immediately Following Public Property & Health Committee Meeting

AGENDA

Call to Order

Roll Call

Citizen's Comments

Emergency Management Report

Review and Approval of Vouchers Payable

Police Report & Schedule

- SUV Repair
- Markesan Ice Rink Improvement Grant

New Business

- Approval of Invoice # G2008-53 from Green Lake Surveying Co. in Amount of \$450.00 for Military Road
- Discussion and Action on Department Heads Attending Committee Meetings
- Discussion and Action on Endorsement of Shared Revenue Funds Resolution
- Discussion and Action on Sign Ordinance
- Discussion and Action on Summer Hours for Public Works Department

Closed Session: Discussion and Action on City Employees

The Finance, Personnel & Safety Committee may, by roll call vote, convene in Closed Session, pursuant to Wis. Stats. 19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation of a public employee over which the governmental body has jurisdiction or exercises responsibility, after which they will immediately reconvene in Open Session pursuant to Wis. Stats. 19.85(2).

Reconvene in Open Session to take possible action on items discussed in Closed Session.

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: Horicon Bank City Hall
ERGO Bank Post Office
www.markesanwi.gov

Dated April 5, 2021
Rachel Heiling, Deputy Clerk-Treasurer

April 6, 2021

TO: CLERK-TREASURER

FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: 36548 - 36601	\$	34,384.03
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DD #4195 - 4245	\$	31,057.95
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EFT #1092 - 1104	\$	49,677.11
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TOTAL	\$	115,119.09
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UTILITY CHECKS: #12735 - 12756	\$	27,070.13
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TOTAL	\$	27,070.13
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With the exception of:

_____	_____	_____
_____	_____	_____

Signed:

City of Markesan
Voucher List

March 2 through April 5, 2021

Num	Date	Name	Memo	Original Amount
EFT-1092	03/02/2021	WRS (Wisconsin Retirement System)	Feb 2021 Retirement Contribution	-6,649.35
EFT-1093	03/02/2021	EMPOWER RETIREMENT (WDC)	2/26/21 PR	-390.00
EFT-1094	03/02/2021	WISCONSIN DEPT. OF REVENUE	2/26/21 PR	-1,137.19
EFT-1095	03/02/2021	INTERNAL REVENUE SERVICE	2/26/21 PR	-5,408.36
EFT-1096	03/10/2021	WISCONSIN DEPT. OF REVENUE	TIF FEE WITH STATE	-150.00
EFT-1097	03/16/2021	EMPOWER RETIREMENT (WDC)	3/12/21 PR	-390.00
EFT-1098	03/16/2021	INTERNAL REVENUE SERVICE	3/12/21 PR	-5,534.52
EFT-1099	03/15/2021	WISCONSIN DEPT. OF REVENUE	3/12/21 PR	-1,092.69
EFT-1100	03/16/2021	STATE OF WI HEALTH INS	APRIL 2021 HEALTH INS	-16,092.32
EFT-1101	03/30/2021	WRS (Wisconsin Retirement System)	March 2021 Retirement	-6,358.86
EFT-1102	03/30/2021	EMPOWER RETIREMENT (WDC)	3/26/21 PR	-390.00
EFT-1103	03/30/2021	WISCONSIN DEPT. OF REVENUE	3/26/21 PR	-1,059.32
EFT-1104	03/30/2021	INTERNAL REVENUE SERVICE	3/26/21 PR	-5,024.50
			TOTAL EFT PAYMENTS	-49,677.11
DD4195	03/12/2021	Amend, Elizabeth A	Direct Deposit	-1,049.76
DD4196	03/12/2021	Behlke, Ryan R	Direct Deposit	-1,135.79
DD4197	03/12/2021	Chisnell, Gerald	Direct Deposit	-138.53
DD4198	03/12/2021	Doro, Anthony	Direct Deposit	-1,493.19
DD4199	03/12/2021	French, Jessica M	Direct Deposit	-264.38
DD4200	03/12/2021	Glover, Valerie	Direct Deposit	-148.72
DD4201	03/12/2021	Heberer, Jeffrey	Direct Deposit	-1,340.60
DD4202	03/12/2021	Heiling, Rachel	Direct Deposit	-620.13
DD4203	03/12/2021	Huhndorf, John E	Direct Deposit	-201.56
DD4204	03/12/2021	Knaub, Sharilyn J	Direct Deposit	-232.85
DD4205	03/12/2021	Krentz, Dorothea M	Direct Deposit	-1,054.26
DD4206	03/12/2021	Krombos, Kallie M	Direct Deposit	-65.74
DD4207	03/12/2021	McLean, Cody	Direct Deposit	-1,563.47
DD4208	03/12/2021	Meyer, Vanessa K	Direct Deposit	-194.67
DD4209	03/12/2021	Neumann, Max A	Direct Deposit	-985.66
DD4210	03/12/2021	Overbeck, Nicole M	Direct Deposit	-966.99
DD4211	03/12/2021	Pflum, William	Direct Deposit	-1,626.95
DD4212	03/12/2021	Shin, Nara	Direct Deposit	-109.57
DD4213	03/12/2021	Stellmacher, Nancy	Direct Deposit	-136.98
DD4214	03/12/2021	Stoll, Brittany M	Direct Deposit	-89.05
DD4215	03/12/2021	Strelow, Joseph W	Direct Deposit	-1,546.09
DD4216	03/12/2021	Corson, Amy M	Direct Deposit	-230.87
DD4217	03/12/2021	Dykstra, Dennis P	Direct Deposit	-116.37
DD4218	03/12/2021	Engel, Wanda S	Direct Deposit	-8.78
DD4219	03/12/2021	Frank, Tina M	Direct Deposit	-149.15
DD4220	03/12/2021	Olson, Clyde A	Direct Deposit	-70.18
DD4221	03/12/2021	Panten, Beth M	Direct Deposit	-201.79
DD4222	03/12/2021	Panten, James B	Direct Deposit	-87.74
DD4223	03/12/2021	Phippen, Henry	Direct Deposit	-315.84

**City of Markesan
Voucher List
March 2 through April 5, 2021**

DD4224	03/12/2021	Slate, Rich	Direct Deposit	-461.75
DD4225	03/26/2021	Amend, Elizabeth A	Direct Deposit	-1,049.78
DD4226	03/26/2021	Behlke, Ryan R	Direct Deposit	-1,172.45
DD4227	03/26/2021	Chisnell, Gerald	Direct Deposit	-138.52
DD4228	03/26/2021	Doro, Anthony	Direct Deposit	-1,493.17
DD4229	03/26/2021	French, Jessica M	Direct Deposit	-242.74
DD4230	03/26/2021	Glover, Valerie	Direct Deposit	-148.72
DD4231	03/26/2021	Heberer, Jeffrey	Direct Deposit	-1,340.59
DD4232	03/26/2021	Heiling, Rachel	Direct Deposit	-486.57
DD4233	03/26/2021	Huhndorf, John E	Direct Deposit	-66.48
DD4234	03/26/2021	Knaub, Sharilyn J	Direct Deposit	-215.45
DD4235	03/26/2021	Krentz, Dorothea M	Direct Deposit	-1,054.27
DD4236	03/26/2021	Krombos, Kallie M	Direct Deposit	-54.80
DD4237	03/26/2021	McLean, Cody	Direct Deposit	-1,257.17
DD4238	03/26/2021	Meyer, Vanessa K	Direct Deposit	-146.60
DD4239	03/26/2021	Neumann, Max A	Direct Deposit	-1,101.73
DD4240	03/26/2021	Overbeck, Nicole M	Direct Deposit	-978.49
DD4241	03/26/2021	Pflum, William	Direct Deposit	-1,626.94
DD4242	03/26/2021	Shin, Nara	Direct Deposit	-87.66
DD4243	03/26/2021	Stellmacher, Nancy	Direct Deposit	-195.10
DD4244	03/26/2021	Stoll, Brittany M	Direct Deposit	-68.51
DD4245	03/26/2021	Strelow, Joseph W	Direct Deposit	-1,524.80
			TOTAL DIRECT DEPOSIT	-31,057.95
36548	03/04/2021	US POSTMASTER	Postage	-185.00
36549	03/09/2021	ACTION APPRAISERS & CONSULTANT	2021 1st Quarter Maintenance	-1,425.00
36550	03/09/2021	BEHLKE, RYAN	March 2021 Cell Phone Reimb	-15.00
36551	03/09/2021	CENTURYLINK	Feb - March '21 Phone & Internet	-408.12
36552	03/09/2021	CENTURYLINK BUSINESS SERVICES	Jen - Feb 2021 Phone & Internet	-467.98
36553	03/09/2021	KRENTZ, DOROTHEA	March 2021 Cell Phone Reimb	-15.00
36554	03/09/2021	LANDMARK SERVICES COOPERATIVE	Feb 2021 Fuel	-895.04
36555	03/09/2021	MARKESAN AUTO, HOME & FARM	Misc. Parts / Supplies	-235.88
36556	03/09/2021	MCLEAN CODY	March 2021 Cell Phone Reimb	-15.00
36557	03/09/2021	NEUMANN, MAX	March 2021 Cell Phone Reimb	-15.00
36558	03/09/2021	PFLUM, WILLIAM A.	March 2021 Cell Phone Reimb	-15.00
36559	03/09/2021	SECURIAN FINANCIAL GROUP, INC.	April 2021 Life Ins. Premium	-138.73
36560	03/09/2021	SHELL FLEET	Feb 2021 Fuel	-538.06
36561	03/09/2021	TED'S PIGGLY WIGGLY	Election	-48.23
36562	03/11/2021	ADVANCED DISPOSAL	March 2021 Trash & Recycling	-7,225.45
36563	03/11/2021	ALLIANT ENERGY/WP&L	FEB 2021 STREET LIGHTING	-2,022.63
36564	03/11/2021	HORICON BANK VISA	MENARDS/NEW PRINTER	-1,199.48
36565	03/11/2021	FIRE & SAFETY EQUIPMENT, INC.	Refill Squad Car Fire Extinguisher	-46.51
36566	03/18/2021	AIRGAS USA, LLC	Cylinder Rental	-30.31
36567	03/18/2021	ALLIANT ENERGY/WP&L	Feb - March 2021 Electric Bills	-1,271.28
36568	03/18/2021	ARAMARK	3/4/21 Rug Cleaning	-53.00
36569	03/18/2021	AUTO GLASS PLUS	2000 Chevy	-200.00
36570	03/18/2021	BERGEMANN'S AUTOCARE	2014 Ford / Replace Bulbs	-58.52

City of Markesan Voucher List

March 2 through April 5, 2021

36571	03/18/2021	COMPLETE OFFICE OF WISCONSIN	ink / Paper Towel	-158.23
36572	03/18/2021	EMC INSURANCE	2021 LIAB/WC INS	-3,744.88
36573	03/18/2021	ERGO BANK OF MARKESAN	WRS Loan - Payment #35	-320.64
36574	03/18/2021	GENERAL ENGINEERING CO., INC.	FEB BLDG INSP	-415.55
36575	03/18/2021	GREEN LAKE COUNTY TREASURER	Tax Envelopes and Postage	-341.57
36576	03/18/2021	JOHNSON BLOCK AND COMPANY	2020 Audit	-1,900.00
36577	03/18/2021	SONDALLE FORD	2014 Ford / Replace Headlights	-118.18
36578	03/18/2021	SONDALLE LAW OFFICE	Feb 2021 Legal Services	-325.00
36579	03/18/2021	VERIZON WIRELESS	Feb-Mar 2021 Cell Phone	-114.62
36580	03/18/2021	WE ENERGIES	Feb-Mar 2021 Gas Bills	-1,797.34
36581	03/26/2021	ARAMARK	3/18/21 Rug Cleaning	-53.00
36582	03/26/2021	GRAND RIVER FIRE DISTRICT	Feb 2021 Incident Charges	-807.69
36583	03/26/2021	LAMIE STEPHANIE	Junior Police Badge	-212.21
36584	03/26/2021	MARKESAN DISTRICT SCHOOLS	2021 Summer Rec Program	-2,000.00
36585	03/26/2021	MID-AMERICAN RESEARCH CHEMICAL	Supplies	-205.02
36586	03/26/2021	PRE-EMPLOYMENT FUND	March 2021 Pre Employment / Behlke & Neuman	-153.84
36587	03/26/2021	SUPERIOR CHEMICAL CORPORATION	Supplies	-67.20
36588	03/26/2021	THE UNIFORM SHOPPE	Neumann / Start-Up	-353.50
36589	03/26/2021	WAUPUN AUTO SUPPLY, INC.	Hydraulic Filter	-17.99
36590	03/26/2021	WELLS FARGO REMITTANCE CENTER	McAfee/Google/Amazon	-688.18
36591	03/30/2021	US POSTMASTER	Postage for W/S Bills & Newsletters	-330.00
36592	03/30/2021	MARKESAN, CITY OF-PETTY CASH	Postage	-41.45
36593	04/05/2021	BERLIN JOURNAL NEWSPAPERS	Council / Public Test / BOR - Open Book / CDBG	-667.80
36594	04/05/2021	CENTURYLINK	Mar - Apr 2021 Phone & Internet	-408.12
36595	04/05/2021	CENTURYLINK BUSINESS SERVICES	Feb - March 2021 Phone & Internet	-455.46
36596	04/05/2021	GENERAL CODE	2021 Annual Maintenance	-995.00
36597	04/05/2021	LITTLE GREEN LAKE PROT & REHAB DISTRICT	Jan - March 2021 Water/Sewer	-155.00
36598	04/05/2021	MARKESAN AUTO, HOME & FARM	Misc. Parts / Supplies	-487.33
36599	04/05/2021	MARKESAN WATER & SEWER	Jan - March 2021 Water / Sewer	-475.01
36600	04/05/2021	NOTARY BOND RENEWAL SERVICE	Heiling / 4 year bond	-30.00
36601	04/05/2021	WISCONSIN DEPT. OF FINANCIAL INSTITUTION	Heiling / Filing Fee	-20.00
			TOTAL CHECK PAYMENTS	-34,384.03
			TOTAL PAYMENTS	-115,119.09

Markesan Utilities

Voucher List

March 2 through April 5, 2021

Num	Date	Name	Memo	Original Amount
12735	03/09/2021	CENTURYLINK	Feb - March 2021 Phone Lines	-175.40
12736	03/09/2021	CORE & MAIN	Supplies	-1,023.91
12737	03/09/2021	EHLERS & ASSOCIATES, INC	VOID: 8038-CP Fee Invoice	0.00
12738	03/09/2021	HEBERER, JEFFREY	March 2021 Cell Phone Reimb	-15.00
12739	03/09/2021	LANDMARK SERVICES COOPERATIVE	Feb 2021 Fuel	-102.37
12740	03/09/2021	USA BLUEBOOK	Supplies	-98.98
12741	03/11/2021	BOND TRUST SERVICES CORP	8038-CP Fee Invoice/Ref:62981-PA	-150.00
12742	03/18/2021	AL'S PLUMBING	BOWL AND TANK	-306.15
12743	03/18/2021	ALLIANT ENERGY/WP&L	Feb - Mar 2021 Electric Bills	-2,950.05
12744	03/18/2021	CORE & MAIN	Supplies	-659.56
12745	03/18/2021	KINAS EXCAVATING, INC.	CURB STOP/WATER MAIN	-425.00
12746	03/18/2021	WE ENERGIES	Feb-Mar 2021 Gas Bills	-377.32
12747	03/26/2021	CORE & MAIN	Supplies	-328.46
12748	03/26/2021	KINAS EXCAVATING, INC.	Watermain Break / Curb Stop	-2,184.74
12749	03/26/2021	MARKESAN, CITY OF	March 2021 PR Reimb	-11,217.29
12750	03/30/2021	MARKESAN, CITY OF	Feb 2021 Expense Reimb	-5,696.02
12751	03/30/2021	MARKESAN-PETTY CASH	Postage	-9.60
12752	04/05/2021	CENTURYLINK	March - April 2021 Phone/Internet	-175.40
12753	04/05/2021	MARKESAN WATER & SEWER	Jan - March 2021 Water/Sewer	-401.96
12754	04/05/2021	MULCAHY/SHAW WATER, INC.	Equipment Calibration	-325.00
12755	04/05/2021	U.S. CELLULAR	March - April 2021 Cell Phone	-48.24
12756	04/05/2021	USA BLUEBOOK	Backflow Preventer	-399.68
			TOTAL CHECK PAYMENTS	-27,070.13
			TOTAL	-27,070.13



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-2121 • F: (920) 398-8127

Markesan Police Department
William A. Pflum, Chief of Police

Finance, Personnel and Public Safety Committee
Presented on April 6, 2021

March 2021

Agenda:

SUV Repair
Markesan Ice Rink Improvement Grant

Appendix:

SUV Repair

The SUV squad has an exhaust leak, it was taken to Bergamann's and Rennert's they came in at the same price. This department is requesting that the repair be done at Bergamann's since that is where the SUV is normally serviced.

Kiwanis Ice Rink Improvement Grant

Over the winter this department wrote a grant for money to improve our ice skating rink at Kiwanis Park. I am humbled to report that the City of Markesan has been awarded \$2,500 dollars from the Green Lake County Basic Needs Foundation.

In the grant it was wrote that the money would be used to purchase a liner to help with the formation of ice, new lighting to make it brighter and safer for ice skaters using the rink and also to purchase new ice skates for the Kiwanis to lend out to those wishing to ice skate.

This department will work with Public Works and the Kiwanis to make sure we purchase all the needed materials to make next year a great year for the Kiwanis Ice Skating Rink.

On behalf of the Markesan Police Department and City of Markesan we graciously want to thank the Green Lake Basic Needs Foundation for their support so that we can continue to provide this activity for families in our community.

Green Lake Surveying Co.

P O Box 131

Green Lake WI 54941-0131

Phone # 920-294-6666

Invoice

Billing Date	Job #
3/29/2021	G2008-53

Bill To
City of Markesan Attention: Mayor Rich Slate PO Box 352 150 S. Bridge Street Markesan, WI 53946

Job Description
Legal Description for vacating Military Road in Section 7, T14N, R13E, City of Markesan, WI.

Description	Amount
Legal Description & Certificate of Survey	450.00
Thank you for the survey. If you have any questions, please call our office. Thank you, Don Lenz	Total \$450.00
	Payments/Credits \$0.00
	Balance Due \$450.00
Terms	Due on receipt

Support for a Strong State & Local Partnership

Shared Revenue Funds Critical Services

Whereas, for over ninety years the state shared revenue program has been a key component of Wisconsin's state and local relationship and an important part of the state's overall program of property tax relief; and

Whereas, over the last 20 years shared revenue funding for municipalities has been cut by \$94 million; and

Whereas, over the last generation, property taxes have grown as a share of city and village revenues as shared revenue and other state aid to Wisconsin municipalities has lagged; and

Whereas, state aid provided a larger share of municipal revenues in Wisconsin than property taxes from 1975 to 1997. Today property taxes account for more than twice as much municipal revenue as state aid; and

Whereas, to create and maintain quality communities that attract businesses and families, municipalities must invest in services and infrastructure that people and businesses expect, like police protection, fire suppression, road maintenance, snowplowing, libraries, and parks; and

Whereas, the state should reinvest a portion of its sales and income tax revenue growth in local communities to spur further economic growth and make Wisconsin communities places where people want to live and work.

Now, Therefore, Be It Resolved, that the City/Village of _____, calls on the Legislature to pass a state budget increasing funding for the shared revenue program and directs the Clerk to send a copy of this resolution to the state legislators representing the City/Village of _____, to Governor Tony Evers and to the League of Wisconsin Municipalities.

For your Legislative Delegation contact information please see: <http://legis.wisconsin.gov/>

Governor's address: Office of Governor Tony Evers, 115 East Capitol, Madison, WI 53702 or govinfo@wisconsin.gov

Questions – contact Gail Sumi, League Member Engagement and Communications Director at gsumi@lwm-info.org or direct at 608-267-4477.

*City of Markesan, WI
Monday, April 5, 2021*

Chapter 400. Zoning

Article XXIII. Signs

§ 400-116. Requirements.

A. Spacing and lighting requirements shall be applied to all signs governed by this section as follows:

(1) Spacing.

(a) One freestanding sign shall be permitted for each full 200 feet of frontage on any highway, road or street which is open to the public and abutting said business premises; provided, however, that any business premises with less than 200 feet of total frontage shall be permitted one on-premises freestanding sign, and provided further that no segment of frontage along a single highway, road or street shall have more signs directed or oriented to or toward that segment than would be permitted based upon the number of feet of frontage in that segment. Signs placed pursuant to the terms of this subsection shall be removed prior to any sale, lease, assignment or transfer of property which would result in such signs failing to comply with the spacing requirements of this section. For purposes of this subsection, shopping centers and amusement parks shall be considered a single business premises.

(b) Notwithstanding all other provisions stated herein, no freestanding sign shall be placed within 100 feet of any other freestanding sign.

(2) All signs other than directional signs shall be set back a minimum of 50 feet from side property lines. A variance shall be permitted for one on-premises sign for property owners with less than 100 feet of frontage. The exact location permitted in such cases will be determined based upon the topography of the property and the location of existing structures. Variance may be allowed to other property owners where topography or location of existing buildings make compliance with this section difficult and an alternate location consistent with the intent and spirit of this section is proposed.

(3) A sign structure may have displays back-to-back, side-by-side, decked or in V-type construction with no more than two displays to each facing, and each sign structure shall be considered one sign, provided that the greatest distance between faces of V-type constructed sign shall not exceed the width of the sign and all "V" and back-to-back signs have at least one point where the distance between facings does not exceed six feet.

(4) Lighting. No sign shall be so illuminated so as to create or cause a hazard to vehicles or other traffic, or to obscure an official device, sign or signal.

(5) Signs shall not be placed in such a way that they will obstruct existing signs.

(6) Any electric sign shall comply with the shape, size, form or color of railroad or traffic signs, signals or devices. No sign shall be erected, relocated or maintained so as to prevent free ingress to or egress from any door, window or fire escape, and no sign shall be attached to a

standpipe or interfere with traffic visibility nor be lighted in such a way as to cause glare or impair driver visibility upon the public highways.

- B. Signs shall not resemble, imitate or approximate the shape, size, form or color of railroad or traffic signs, signals or devices. No sign shall be erected, relocated or maintained so as to prevent free ingress to or egress from any door, window or fire escape, and no sign shall be attached to a stand pipe or interfere with traffic visibility nor be lighted in such a way as to cause glare or impair driver visibility upon the public highways.

C. Permits.

- (1) No sign of any type or class, unless specifically exempted hereunder, shall be erected, changed, repaired, restructured, refused, moved or changed in any manner whatsoever, regardless of the extent or cost involved therein, unless an application for a permit shall have been submitted to the Building Inspector.
- (2) Application for a permit shall be filed with the Building Inspector upon forms provided and shall contain the following information:
 - (a) The name, address and telephone number of the sign owner, the property owner where the sign is or will be located, and the sign contractor for the proposed sign.
 - (b) Clear and legible scale drawings with description and nominal dimensions of the proposed sign and the construction, size, dimensions and kind of materials to be used in such structure. The site plan shall show the buildings on the premises upon which the structure is to be erected and maintained, together with location, size and types of existing signs on the premises where the proposed sign is to be located.
 - (c) Photos of subject property and sign site.
 - (d) Such other information as the Building Inspector may require to show full compliance with this section and this and all other applicable laws of the City.
 - (e) A sworn statement of the replacement costs of said sign along with a complete copy of any lease agreement for said sign.
 - (f) Signature of the applicant.
 - (g) Payment for all required fees.
- (3) No application may be filed for any sign which has already been constructed and installed.
- (4) No separate permit is required for change of messages on changeable copy sign or change of messages on off-premises signs for which a prior permit has been issued.
- (5) A new and separate permit is required prior to any change in sign copy which would have the functional effect of changing the sign to a class of sign other than that described by a prior permit or prior use of the sign, and such permit shall not be granted unless the sign shall be in full conformity with all criteria applicable to the new class of sign which would follow from such change.
- (6) No permit shall be granted nor shall any copy be permitted on existing signs when the content of said sign or copy, in the judgment of the Common Council is untruthful, misleading, obscene or advertises any activity or business which is illegal under federal, state or municipal law.
- (7) No permit shall be required for the following types and classes of signs:

- (a) Construction signs. Construction signs with the principal purpose of identifying contractors, subcontractors or suppliers on a construction site shall be permitted without permits, provided that there shall not be more than one sign per construction site. No such sign shall be larger than 16 square feet and no sign shall remain for more than 60 days.
- (b) Government signs. Government signs for control of traffic and other regulatory purposes, danger signs, railroad crossing signs and signs of public utilities indicating danger, and aids to service of safety which are erected by or on the order of a public officer in the performance of his public duty.
- (c) Home occupation signs. Signs associated with a home occupation provided such signs are nonilluminated wall signs that do not exceed two square feet in area.
- (d) House numbers and name plates. House numbers and name plates not exceeding two square feet in area for each residential, commercial or industrial building.
- (e) Interior signs. Signs located within the interior of any building or structure or business premises which are not visible from the public right-of-way. This does not, however, exempt such signs from the structural, electrical or material specification of this section.
- (f) Memorial signs and plaques. Memorial signs or tablets, names of buildings and dates of erection which are cut into masonry surface or inlaid so as to be part of a building or when constructed of bronze or other noncombustible material no more than four square feet in area.
- (g) No trespassing or no dumping signs. No trespassing and no dumping signs not to exceed 1 1/2 square feet in area per sign.
- (h) Public notices. Official notices posted by public officers or employees in the performance of their duties.
- (i) Public signs. Signs required as specifically authorized for a public purpose by any law, statute or ordinance.
- (j) Political and campaign signs. Political and campaign signs on behalf of candidates for public office or measures on election ballots, provided that said signs are subject to the following regulations:
 - [1] Said signs may be erected no earlier than 30 days prior to the primary election and shall be removed within 30 days following said general election.
[Amended 4-14-2015 by Ord. No. 233]
 - [2] Each sign shall not exceed 16 square feet in nonresidential zoning districts and 11 square feet in residential zoning districts.
[Amended 4-14-2015 by Ord. No. 233]
 - [3] No sign shall be located within 15 feet of the public right-of-way of a street intersection nor over the right-of-way.
- (k) Real estate signs. One real estate sign on any lot or parcel, provided such sign is located entirely within the property to which the sign applies and is not directly illuminated.
 - [1] In residential districts, such signs shall not exceed eight square feet in area and shall be removed within 30 days after the sale, rental or lease has been accomplished.
 - [2] In all other districts, such signs shall not exceed 16 square feet in area and shall be removed within 30 days after the sale, rental or lease has been accomplished.

- (l) Temporary window signs. In business, commercial and industrial districts, the inside surface of any ground floor window may be used for attachment of temporary signs. The total area of such signs, however, shall not exceed 50% of the total window area and shall not be placed on door windows or other windows needed to be clear for pedestrian safety.
- (m) Temporary signs which advertise an event and are no larger than 16 square feet in nonresidential zoning districts and 11 square feet in residential zoning districts. All signs temporarily displayed within the City shall be removed within 30 days after the event advertised. This provision shall not apply to billboards or other permanent signs advertising businesses or products.^[1]
 [Added 4-14-2015 by Ord. No. 233]
 [1] *Editor's Note: These provisions were previously included as Section 9.16, Temporary signs.*
- (n) On-premises symbols or insignia. Religious symbols, commemorative plaques of recognized historic agencies or identification emblems of religious orders or historical agencies.
- (o) On-premises temporary signs. Temporary signs not exceeding four square feet in area pertaining to drives or civic, philanthropic, educational, religious organizations, provided such signs are posted not more than 30 days before said event and removed within three days after the event.
- (p) Vehicular signs. Truck, bus, trailer or other vehicle while operating in the normal course of business, which is not primarily the display of signs.
- (q) Bulletin boards. Bulletin boards of public, charitable or religious organizations not to exceed eight square feet in area located on the premises.
- (8) Upon issuance of any sign permit, the applicant for said permit shall have a period of time of one year in which to complete the work or construction permitted pursuant to said permit. Any work required to complete such project after one year shall require a new permit.
- D. Violation or failure to comply with the provisions of this section shall be and hereby is declared to be unlawful.
 - (1) Any sign other than a legal nonconforming sign found to be in violation of the terms of this section shall be removed at the owner's expense or brought into compliance within five days of mailing written notification by the Building Inspector to the address indicated on the original sign permit application or any amendment thereto. If no sign permit application is on file, notice may be sent to the owner of the real property on which such sign is located or to the business location advertised on such sign. In the event the owner does not remove or bring said sign in compliance, the Building Inspector may order removal, the expense of which will be assessed to the tax roll or the property on which the noncomplying sign is located.^[2]
 [2] *Editor's Note: Original Sec. 17.21(4)(d), providing penalties, which immediately followed this subsection, was repealed 4-14-2015 by Ord. No. 233.*
- E. Legal nonconforming signs.
 - (1) After enactment of this section, the Building Inspector shall survey the City to inventory all signs. Upon determination that a sign is nonconforming, the Building Inspector shall use all reasonable efforts to so notify, either personally or in writing, the user or owner of the property on which the sign is located of the following:
 - (a) The sign's nonconformity.

- (b) Whether the sign is eligible for characterization as a legal nonconforming sign or is unlawful.
- (2) Signs eligible for classification as a legal nonconforming sign. Any sign located within the City on the date of adoption of this section or located in an area annexed to the City hereafter which does not conform with the provisions of this section is eligible for classification as a legal nonconforming sign and is permitted, providing it also meets the following requirements:
 - (a) The sign was covered by a proper sign permit prior to the date of adoption of this section.
 - (b) If no permit was required under applicable law for the sign in question, the sign was in all respects in compliance with applicable law on the date of adoption of this section.
- (3) Loss of legal nonconforming status.
 - (a) Purpose. The Common Council has determined that the public interest is served by reducing the number of signs constructed and maintained within the City. It is recognized that sign owners possess valuable property interests in said signs and for that reason the Common Council has also decided that it is in the public interest that legal nonconforming signs not be subject to sunset provisions. It is also the determination of the Common Council that legal nonconforming signs not be improved, reinstalled, reconstructed, replaced or have their useful life extended. Therefore, it is the Common Council's determination that, in the event of damage or destruction of a legal nonconforming sign not the result of a criminal act, the sign shall not be rebuilt.
 - (b) A sign loses its nonconforming status if one or more of the following occurs:
 - [1] The sign is structurally altered in any way, except for normal maintenance or repair, the cost of which shall not exceed 50% of the value of the sign structure.
 - [2] The sign or sign structure is replaced, reconstructed or relocated.
 - [3] The sign fails to conform to this section regarding maintenance and repair, abandonment or dangerous or defective signs.
 - [4] The owner fails to comply with the provisions of this section.
 - [5] On the date of occurrence of any of the above, the sign shall immediately be brought into compliance with this section with a new permit secured therefor or shall be removed.
 - [6] Should any nonconforming sign be blown down, damaged or destroyed to the extent of 50% or more of the sign face or structure, or the cost of repair exceeds 50% of the value of the sign structure.
- (4) Legal nonconforming sign maintenance and repair. Nothing in this section shall relieve the owner or user of a legal nonconforming sign or the owner of the property in which the sign is located from the provisions of this section regarding safety, maintenance and repair of signs.

F. Maintenance and repair.

- (1) Every sign, including, but not limited to, those signs for which permits are required, shall be maintained in a safe, presentable and good structural condition at all times, including the replacement of defective parts, painting (except when a weathered or natural surface is intended), repainting, cleaning and other acts required for the maintenance of said sign.
- (2) The Building Inspector shall require compliance with all standards of this section. If the sign is not modified to comply with safety standards outlined in this section, the Inspector shall require its removal in accordance with this section.

G. Abandoned signs.

- (1) All signs and sign messages shall be removed by the owner or lessee of the premises upon which a sign is located:
 - (a) When the business it advertises is no longer conducted.
 - (b) For an off-premises sign, when lease payment and rental income are no longer provided.
 - (c) When the sign is not used for advertising purposes for any 12 consecutive months.
- (2) If the owner or lessee fails to remove the sign, the Building Inspector shall give notice to remove said sign pursuant to Subsection H below. Upon failure to comply with this notice, the City may cause removal to be executed, the expenses of which will be assessed to the tax roll of the property on which the abandoned sign is located.

H. Deteriorated or dilapidated signs. The Building Inspector shall cause to be removed any dilapidated signs under the provisions of § 66.0314, Wis. Stats.

I. In the event that this section shall receive certification as a bona fide "determination of customary use" under § 84.30(4), Wis. Stats., and Wis. Adm. Code Trans. 201.20, the City shall pay the full costs of removing any sign which acquires nonconforming status under state or local law. Said costs shall include any liability of the state or federal government under § 84.30(6), Wis. Stats., or 23 U.S.C. § 131(g).

J. Permit fees. Each application for a permit shall be accompanied by a permit fee as established by the Common Council, from time to time and payable in advance. In the event the permit is not granted, the permit fee shall not be refunded unless good cause shall be shown and the Common Council shall, by majority roll call vote, decide upon such refund.
[Amended 4-14-2015 by Ord. No. 233]

K. Inspection fees. There shall be a biannual inspection fee for all signs requiring permits. The fee shall be in an amount for each sign as set from time to time by resolution of the Common Council. Such fees shall be due and payable July 15 of each odd-numbered year, commencing July 1, 1999. In the event of nonpayment of said fee, the amount due shall be assessed to the tax roll of the property on which the sign is located.
[Amended 4-14-2015 by Ord. No. 233]

4/5/2021

City of Markesan Mail - Public Works summer hours.



Rachel Heiling <rheiling@markesanwi.gov>

Public Works summer hours.

1 message

Joe Strelow <jstrelow@markesanwi.gov>
To: Rachel Heiling <rheiling@markesanwi.gov>

Mon, A

Rachel,
Monday-Thursday 6:30am-4:00pm
Friday's 7:00am-11:00am

I would like to have these hours from May 1st thru September 30th.



Yours Truly,
Joe Strelow
920-229-0821-cell
Public Works Director